**PROFESSOR JAYASHANKAR TELANGANA AGRICULTURAL UNIVERSITY
RAJENDRANAGAR, HYDERABAD**

Instructions to applicants of Combined admissions into various Undergraduate Degree Programmes under Bi. P. C. Stream of PJTAU and SKLTGHU under SPECIAL QUOTA for the AY 2024-25

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1. **These instructions pertain to common Online application form for admission into B.Sc. (Hons.) Agriculture, B.Sc. (Hons.) Community Science, B.Tech. (Food Technology), and B.Sc. (Hons.) Horticulture courses under SPECIAL QUOTA (earlier self-financing quota)**

2. **Only ONLINE** application will be accepted, which is hosted on **www.pjtsau.edu.in.** No application will be accepted in any other format and will be summarily rejected. The applicants are informed **not to send** the downloaded application to the University by Post, by Courier or in Person as such applications will not be accepted.

3. **The applicant should use only Chrome/Firefox browsers while filling the application online.**

4. The applicant should use his/her or parents mobile number & Email ID and avoid the mobile number & Email ID of others.

5. The applicant should read and understand all the instructions and eligibility criteria for admission before proceeding to fill the online application form. The applicant is advised to take a print out of the instructions so that he/she can refer to the same while filling the form.

6. **Important Dates:**

Commencement of Online Application:	**23-10-2024 (10:00 AM)**
Last date of payment for Registration:	**01-11-2024 (by 5:00 PM)**
Last date for submission of filled in Online Application:	**02-11-2024 (by 5:00 PM)**

7. The applicant should furnish all the details while filling through Online Application Form.

8. It is the sole responsibility of the applicant to ensure that he/she fulfils the specified eligibility criteria before submitting the online application.

9. The applicant has to first pay the application registration fee. A Payment reference number will be generated for all successful online payments.

10. After the successful payment, the applicant has to fill all the details in the application and upload the required documents.

11. On successful completion of payment and submission of online application form the Application Number will be generated and this can be used for future reference.

12. After successful submission, an application PDF file will be generated with the particulars and attachments furnished by the applicant. **The same should be downloaded, printed and brought on the counselling day.**

13. The applicant is informed that mere submission of an online application does not guarantee allotment of seat.

14. The particulars furnished by the applicant in the application form is final and the applicants should therefore be very careful in uploading / submitting the application form online.

15. **The applicant should produce the originals of all the uploaded certificates and copy of the submitted application form for verification of the same on the counselling day**.

16. No correspondence with the applicants will be entertained.

17. Request for change in any particulars once given in the application will not be entertained.

18. The scanned passport size photograph of the applicant should be in **JPEG/JPG/PNG formats only (Min: 20KB - Max: 500KB).**

19. The applicant signature should be scanned in **JPEG/JPG/PNG formats only (Min: 20KB - Max: 500KB).**
20. The documents to be uploaded should be scanned in **JPEG/JPG/PNG formats only (Min: 50KB - Max: 500KB).**
21. Required documents for candidates seeking admission under **Rural/Farmers' quota** for the AY 2024-25

Rural/Farmers' Quota	Eligibility
➤ **ANNEXURE-I:** It is a proforma to be certified by **the Head Master** of the School with his office seal that the candidate has studied for a **minimum period of four years in schools located in Non-Municipal areas** during their period of study from 1st class to 12th class / Intermediate **(Non-Municipal Area Certificate).** ➤ **ANNEXURE-II:** It is a proforma indicating the patta numbers and extent of land owned by the **candidate / parents** duly certified by **the Tahsildar with his office seal (or)** the candidatehas to upload attested photocopies of **pattadar pass book** as evidence of the extent of agricultural land**.**	1) If the candidates fulfils the conditions as laid down in the ANNEXURES I **ONLY** **The candidate is eligible for ALL UG courses under Non-Farmer Quota & also eligible for Non-Rural and Rural Quota of B.Sc. (Hons.) Community Science course.** 2) If the candidates fulfils the conditions as laid down in both the ANNEXURES I & II **"The candidate is eligible for ALL UG courses under Non-Farmer, Farmer, Non-Rural & Rural quota."** 3) If the candidate **does not** fulfils the conditions as laid down in both the ANNEXURES I & II **"The candidate is eligible for ALL UG courses under Non-Farmer& Non-Rural."** 4) If the candidate fulfils the conditions as laid down in the ANNEXURE II **ONLY** **"The candidate is eligible for ALL UG courses under Non-Farmer& Non-Rural quota."**

22. **List of Documents to be scanned and uploaded as applicable:**
   - SSC Memorandum of Marks or Equivalent Examination Certificate, showing the evidence of the Date of Birth.
   - Pass Certificate cum Memorandum of Marks obtained by the applicant in the qualifying examination (Intermediate (10+2) or its Equivalent Examination).
   - Telangana EAPCET-2024 Rank Card.
   - Bonafide / Study Certificate from 6th to 12th Class.
   - Transfer Certificate of the institute last studied.
   - The certified copy of the Social Status Certificate issued by the competent authority of Telangana State in case of applicants belonging to Backward Classes, Scheduled Castes and Scheduled Tribes.
   - The latest certified copy of the EWS Certificate valid for the year 2024-25 issued by the competent authority in case of applicants belonging to EWS category.
   - Non-Municipal Area Study Certificate (ANNEXURE-I), if applicable.
   - Agricultural Land Holding Certificate (ANNEXURE-II), if applicable.
   - The latest certified copy Physically Challenged Certificate, if applicable.
   - Children of Armed Personnel Certificate / Defence Personnel Certificate, if applicable.
   - National Cadet Corps (NCC) Certificate, if applicable.
   - Sports and Games Certificates along with Form I, II, III & IV (whichever is applicable) which are mandatory for claiming seat under SPORTS quota.

23. **If an applicant has been found to have furnished wrong information or deliberately suppressed any relevant information or uploaded blank pages/false/fake documents, his/her application will be summarily rejected.**

24. Payment of application fee for SC/ST/PH candidates is Rs. 900/- (for other candidates it is Rs. 1,800/-). The applicant has to select the Rupay Debit Card/UPI/Debit Card /Credit Card (Visa / Master Card)/Internet Banking option to pay the fee and follow the online instruction to complete the payment of fee.

25. The Application fee once paid will not be refunded under any circumstances.

26. **If the admitted candidate cancels his/her seat before closure of admission process, the entire fee collected from the student shall be refunded in full after deducting Rs. 5,000/- as processing fee.**

27. **Any cancellation/withdrawal of admissions after the closure of counselling and admission process, the candidate shall forfeit the entire fees (Except the caution deposits) in addition, the candidate has to pay the Rs. 5,000/- as processing fee.**

28. **Applicants are requested to visit the University's website: www.pjtsau.edu.in frequently for regular updates regarding admission and counselling process.**

29. The counselling schedule shall be displayed on the University website (www.pjtsau.edu.in).

30. For any information not mentioned in the **PROSPECTUS**, the applicants may contact 8688312892 & 8333981354 between 10 AM to 5 PM on all working days or mail to admissions.pjtsau@gmail.com.

                                              D. SHIVAJI

Date: 22-10-2024   **REGISTRAR i/c**